Sanford-Brown College - North Loop

NOTICE
STUDENT COMPLAINT POLICY

Dear Students:

This College has a Certificate of Approval from the Texas Workforce Commission (TWC)

The TWC - Assigned school number is S2202

The College's programs are all approved by TWC. All Degree programs are also approved by Texas Higher Education Coordinating Board, (THECB).

Your College is Institutionally Accredited by the ACCREDITING COUNCEL FOR INDEPENDENT COLLEGES AND SCHOOLS (ACICS)

Some of your College programs are individually programmatically approved by the following:

1. SURGICAL TECHNOLOGY (ST)

   - ACCREDITATION REVIEW COUNCIL ON EDUCATION IN SURGICAL TECHNOLOGY AND SURGICAL ASSISTING (ARC/STSA) And in addition :

   - ACCREDITING BUREAU OF HEALTH EDUCATION SCHOOLS (ABHES)

2. MEDICAL ASSISTANT (MAS)
   - ACCREDITING BUREAU OF HEALTH EDUCATION SCHOOLS (ABHES)

3. PHARMACY TECHNICIAN (PT)
   - AMERICAN SOCIETY OF HEALTH SYSTEM PHARMACISTS (ASHSP)

Students must address their concerns about the college or any of its educational programs by following the grievance process outlined in the school's catalog.
Your school is responsible for ensuring and documenting that all students have received a copy of the College's grievance procedures and for describing these procedures in the College's published catalog. If, as a student, you were not provided with this information, please inform school management.

Students dissatisfied with this College's response to their complaint or who are not able to file a complaint with the school, can file a formal complaint with TWC, as well as with other relevant agencies for accreditors, if applicable.

Information on filing a complaint with TWC can be found in:

TWC's CAREER SCHOOLS AND COLLEGES WEBSITE at
http://csc.twc.state.tx.us/